NASC APP USER GUIDE

GETTING STARTED

STEP 1.

Download the App!

SCAN

Apple

SCAN

Android

STEP 2.

Your username and password are the same credentials you use to log into NASC at statechambers.org

STEP 3.

Enjoy the App! Get the latest news and event info, connect with your peers and collaborate!

For assistance with the NASC App, please contact:

Maura Donley
(maura@statechambers.org)
or
Kathy Woolever
(kathy@statechambers.org)

TROUBLESHOOT PROBLEMS

WHAT IS MY USERNAME?

Your username is your current work email address. For issues regarding your username please contact us.

WHAT IS MY PASSWORD?

Reset your password by visiting

https://www.statechambers.org/forgot-password

I DON'T HAVE AN ACCOUNT

Email us at info@statechambers.org and we'll set you up!

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PROFILE

- Take a few moments upon logging in to add a Profile Picture! At the bottom of your app, click on More (three little dots) and select Profile.
- Saved content from the News Feed will appear under the "Bookmarks" tab.
- You can create Notes about other NASC members when you are viewing their profile that will then save to your profile under the "Notes" tab. These notes are only seen by you.
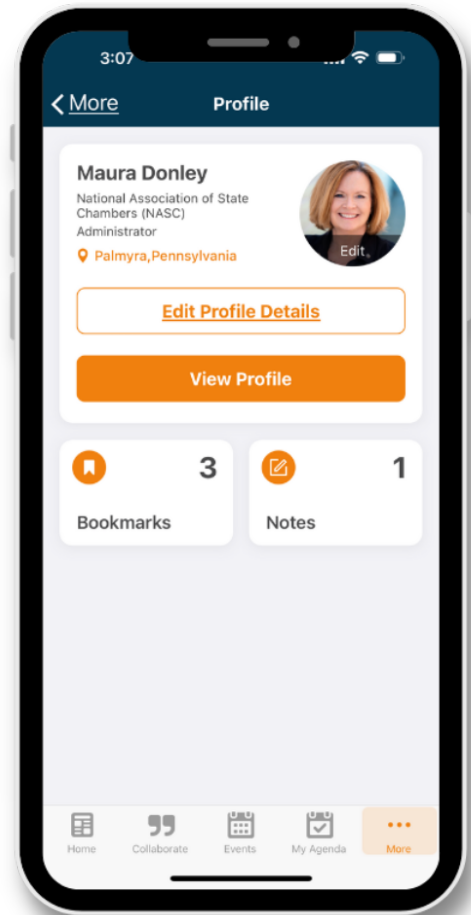
NAVIGATION

- The **Home** screen contains the NASC News Feed. In addition to news & information from NASC, you can add content for NASC members. When you add content you can choose to post to All Users or Groups of NASC members you belong to. Be sure to Allow Comments when soliciting feedback.
- You can also access **Events** information and quickly see the Events you've chosen to attend by clicking on **My Agenda**.
- From the **More** tab you can get to the **Member Directory**, message other NASC members and see curated information from other chambers.

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COLLABORATE

- From the **Collaborate** tab you will be able to communicate with all NASC members or sub-groups, on issues & topics.
- This collaboration forum will replace our current Listservs!
- All members, or just the Group you have posted to, will have the opportunity to respond with relevant and timely information on your topic.
- Search for past topics using the Search feature.
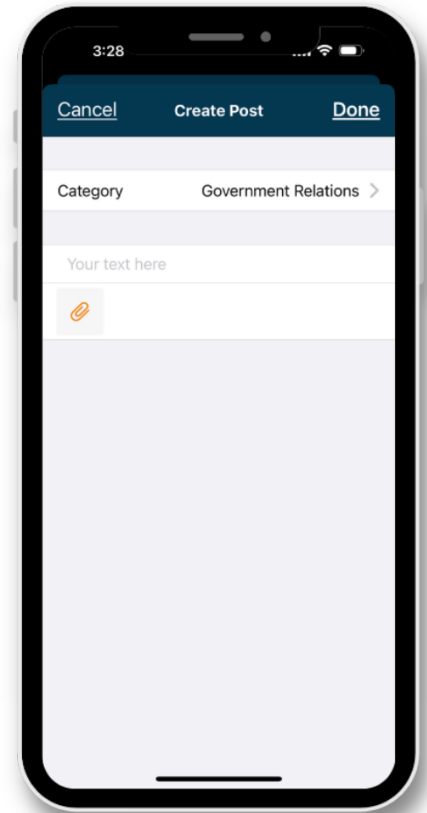
MESSAGES
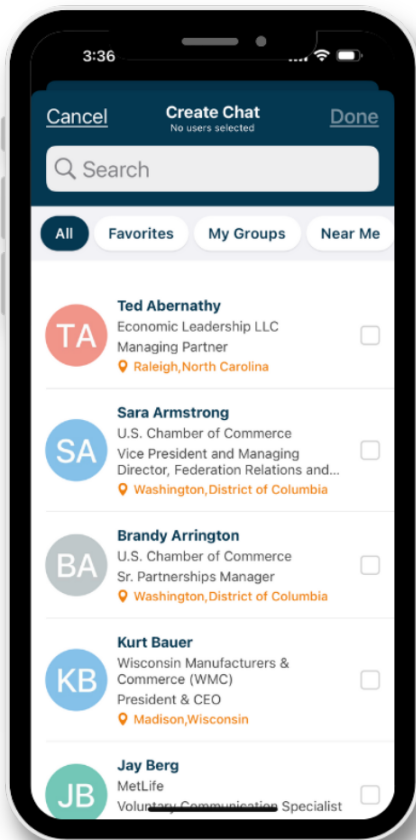
- From **More** > **Messages** you will be able to reach out directly to other NASC members by clicking on the + at the top of the screen.
- You can also start a Group Chat by selecting more than one NASC user.
- Inside of messages, you can attach photos or files by clicking on the paperclip at the bottom of the message screen.
- You can add more people to the conversation or clear your chat history (and more) by clicking the three buttons at the top of the screen.